



All rebates are capped at 70% of actual cost or the approved amount, whichever is less.

### APPLICATION INSTRUCTIONS

1. Items must be installed within Columbia REA's service territory
2. Complete HVAC Rebate Application
3. Attach a copy of your receipt
4. Submit all paperwork within 60 days of purchase to:  
Columbia REA- Dan Andrews, 2929 Melrose Street, Walla Walla, WA 99362 or email dandrews@columbiarea.coop.
5. Rebate will be mailed by check.
6. For additional inquiries regarding rebates, please contact Dan Andrews at (509)526-4041.

#### Member Information

Applicant Name (please print)		Phone:	CREA Account#
Installation Address:		Mailing Address (if same, please indicate):	
Contractor:	Ductwork Location: <input type="checkbox"/> N/A <input type="checkbox"/> Mostly Inside <input type="checkbox"/> Mostly Outside	Home Type: <input type="checkbox"/> Single Family(S/F) <input type="checkbox"/> Manufactured Home <input type="checkbox"/> Multi-Family (Multi/F)	
Existing Heating & Cooling System (ELECTRIC ONLY): <input type="checkbox"/> Heat Pump <input type="checkbox"/> Forced Air Furnace With Central Air Zonal <input type="checkbox"/> Forced Air Furnace Without Central Air <input type="checkbox"/> Other		Year Built:	Square Feet:

#### Total Job Cost and CREA Approved Rebate

Total Job Cost (including tax)	\$
Rebate Credited to Customer	\$
Total Cost to Customer (including tax)	\$

By signing below, I certify that all information listed on this document is true and correct and the installation address is in the Columbia REA service territory. I attest that I have not previously applied for or received a rebate for the item(s) listed above. I understand that Columbia REA reserves the right to verify installation of the listed item(s) and that completion of this form does not guarantee my rebate. I acknowledge that Columbia REA's Rebate Program is subject to change and funding availability.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

#### FOR COLUMBIA REA USE ONLY

Approved? YES NO	Verified by/Date	Total Amount
Vendor/Invoice #	Mgr Approval/Date	Adjustment/Date/Initial

Energy Efficiency Measures	Building Description	Rebate Amount	Job Cost	For CREA Use Only BPA#	
<b>HVAC</b>					
Duct Sealing – PTCS	Single Family Existing > 50% outside	\$200		RHVHS11379	
	Manufactured Existing > 50% outside	\$200		RHVHS12081	
Duct Sealing – Prescriptive	Single Family Existing > 30% outside	\$200		RHVHS12069	
	Manufactured Existing > 30% outside	\$200		RHVHS12063	
PTCS Commissioning & Controls	Single Family Existing	\$300		RHVHS10456	
	Manufactured Existing	\$300		RHVHS10455	
Heat Pump or Zonal Electric to PTCS Air Source Heat Pump <b>Upgrade</b> Minimum – HSPF 9.0 + SEER 14 <i>Installer must be PTCS certified and listed in the registry</i>	Single Family Existing	\$500		RHVHS10356	
	Manufactured Existing	\$500		RHVHS12988	
Heat Pump or Zonal Electric to Variable Speed Heat Pump <b>Upgrade</b> Minimum – HSPF 9.0 + SEER 14 <i>(Installer must be PTCS certified and listed in the registry)</i>	Single Family Existing	\$500		RHVHS11707	
	Manufactured Existing	\$500		RHVHS13046	
Heat Pump <b>Conversion</b> from Electric Forced Air Furnace to PTCS Air Source Heat Pump Minimum – HSPF 9.0 + SEER 14 <i>(Includes PTCS Commissioning &amp; Controls)</i>	Single Family Existing	\$1,000		RHVHS10368	F/AC
				RHVHS10374	F w/o AC
	Manufactured Existing	\$1,000		RHVHS10369	F/AC
				RHVHS10375	F w/o AC
Heat Pump <b>Conversion</b> from Electric Forced Air Furnace to Variable Speed Heat Pump <i>(Includes PTCS Commissioning &amp; Controls – Not Duct Sealing)</i>	Single Family Existing	\$1,000		RHVHS13049	F/AC
				RHVHS11836	F w/o AC
	Manufactured Existing	\$1,000		RHVHS13040	F/AC
				RHVHS13043	F w/o AC
Ductless Heat Pump w/ Zonal Electric	Single Family Existing	\$500		RHVHS13022	
Ductless Heat Pump w/ Electric Furnace	Single Family Existing	\$500		RHVHS13016	
Ductless Heat Pump w/ Electric Furnace	Manufactured Existing or new	\$500		RHVHS12992	
Ductless Heat Pump w/ Zonal Electric	Manufactured Existing or new	\$500		RHVHS13001	
<b>THERMOSTAT</b>					
Smart Thermostat (homes w/ electric forced-air furnace, air source heat pumps and ground-source heat pumps) <b>*Must complete the attached Smart Thermostat Form and be on the BPA Qualified Products List</b>	S/F, Manufactured, Multifamily	\$100		RHVHS13245	Air Source Heat Pump
				RHVHS13242	Forced Air Furnace
<b>NEEM CERTIFICATE</b>					
NEEM 1.1 or 2.0 certificate of compliance	Manufactured New	\$1,200		RWBHO13170 RWBHO13636	

### Contractor checklist for HVAC Measures

<b><u>HVAC Measures</u></b>	<b><i>Eligibility Requirements: (Columbia REA members only)</i></b>	<b><i>Paperwork to be submitted to Columbia REA</i></b>
<b>PTCS Duct Sealing</b>	Any electric forced air furnace or heat pump system with at least 50% of ducts outside <i>Pre leak must meet PTCS requirement</i>	<input type="checkbox"/> ***Customer Invoice <input type="checkbox"/> Rebate Application <input type="checkbox"/> PTCS Duct Seal Report:
<b>● New PTCS Air Source Heat Pump 9.0 HSPF and 14 SEER or better</b>	Replacing Heat Pump	<input type="checkbox"/> ***Customer Invoice <input type="checkbox"/> Rebate Application <input type="checkbox"/> PTCS Commissioning <input type="checkbox"/> AHRI Certification <input type="checkbox"/> Balance Point Worksheet <input type="checkbox"/> Load Calculations <input type="checkbox"/> Five year manufacturer's warranty
	Replacing Zonal Electric System	
	Replacing Electric Forced Air Furnace	
<b>Ductless Heat Pump</b>	<ul style="list-style-type: none"> <li>● Existing construction</li> <li>● Only one rebate per residence</li> <li>● Must have permanently installed zonal electric heat as primary system</li> </ul>	<input type="checkbox"/> ***Customer Invoice Rebate Application <input type="checkbox"/> NW Ductless Pre-Approval <input type="checkbox"/> NW Ductless Final Approval <input type="checkbox"/> Ducted HP & Mini Split Form (attached)

- PTCS Commissioning & Controls incentives are already included in the measure and may not be claimed separately. PTCS Duct Sealing is to be claimed as a separate measure, unless 50% or more of the ducts are inside of conditioned space, or the ducts have been previously sealed and PTCS certified, or the ducts are not leaky enough to warrant sealing.

**\*\*Single Family:** Includes buildings with four or fewer residences. Site built Energy Star single family homes do not qualify. Energy Star manufactured homes are eligible for the program.

Geothermal incentives are available at one per building. All other rebates are available at one or possibly more per residence. For example, two PTCS Heat Pump rebates can be paid in homes that are larger than 4500 sq. ft. and have two heat pump systems. Consult a Columbia REA energy advisor for multiple rebate approval.

**\*\*Multi-Family Low-Rise**

Five or more dwelling units within the same structure and no more than three stories high.

**\*\*\*Customer Invoices**

Customer Invoices must reflect the following:

- The total cost of each measure
- Separate line-item stating "Columbia REA rebate" for each measure, that has been credited to the customer
- The total cost to the customer

# Smart Thermostat

## Project Information Form

For Single Family, Multifamily and Manufactured Home Residential Customers



Instructions: Complete this form and submit it to the serving electric utility.

### HOUSEHOLD INFORMATION

Customer Name	Installation Address (Street, City, State, Zip)
Customer Phone	Home Type <input type="checkbox"/> Single Family <input type="checkbox"/> Manufactured Home <input type="checkbox"/> Multifamily <input type="checkbox"/> Existing <input type="checkbox"/> New Construction

### EXISTING EQUIPMENT INFORMATION

One Smart Thermostat per furnace or heat pump controlled with a limit of two per household.

Existing Equipment Information	Thermostat 1	Thermostat 2
What heating system is the thermostat controlling?	<input type="checkbox"/> Electric Forced Air Furnace <input type="checkbox"/> Air or Water Source Heat Pump	<input type="checkbox"/> Electric Forced Air Furnace <input type="checkbox"/> Air or Water Source Heat Pump
Previous Thermostat Type (If previous thermostat contains mercury, contact your local waste management or <a href="http://www.thermostat-recycle.org">www.thermostat-recycle.org</a> for disposal locations.)	<input type="checkbox"/> Programmable <input type="checkbox"/> Manual <input type="checkbox"/> Other _____	<input type="checkbox"/> Programmable <input type="checkbox"/> Manual <input type="checkbox"/> Other _____

### NEW EQUIPMENT INFORMATION

Information	Thermostat 1	Thermostat 2
Thermostat manufacturer		
Thermostat model		
Thermostat serial number		
Who installed the thermostat?	<input type="checkbox"/> Homeowner <input type="checkbox"/> Contractor or Utility	<input type="checkbox"/> Homeowner <input type="checkbox"/> Contractor or Utility
The thermostat is on the BPA Qualified Products List available at: <a href="https://www.bpa.gov/EE/Sectors/Residential/Documents/Smart_Tstat_QPL.pdf">https://www.bpa.gov/EE/Sectors/Residential/Documents/Smart_Tstat_QPL.pdf</a>	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)
Thermostat settings reflect the local geographic area where it has been installed.	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)
Occupancy detection has been set "ON" Reference program Qualified Product List for information on how to properly set occupancy detection.	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)
If thermostat controls a heat pump, thermostat has been programmed to control a heat pump. Reference program Qualified Product List for information on how to properly set auxiliary heat control.	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)

### INSTALLER INFORMATION

Homeowner, Utility Representative or HVAC Contractor/Company	
By signing this form, I confirm that the above information is correct to the best of my knowledge.	
Installer Signature	Date

## Ductless Heat Pump (DHP) and Ducted Mini-Split Installation Form

All sections must be filled out by the installer at the time of installation. A copy of this completed form and the purchase receipt or invoice must be promptly submitted to the homeowner's utility in accordance with utility policy.

Eligibility Guide for DHPs and Ducted Mini-Splits: Ducted Mini-Splits do not include homes with whole house centrally ducted systems. See PTCS Air Source Heat Pumps for further information on whole home centrally ducted systems.

All systems must:

1. Be installed on a dedicated electrical circuit,
2. Have refrigerant line protection on the entire length of exterior and insulated refrigerant lines,
3. Be installed in accordance with manufacturer specifications, including adherence to proper refrigerant charging and,
4. If installing a single head DHP, the contractor must have received the contractor orientation available at <https://goingductless.com/partners>.

Select what you are Installing (Select One)	Eligible Home Types (Select One)	Eligible Existing Heating System Being Replaced (Select One)
<input type="checkbox"/> Single Indoor Head DHP <input type="checkbox"/> Single Ducted Mini-Split (not whole home centrally ducted)	<input type="checkbox"/> Existing Single Family <input type="checkbox"/> Existing Manufactured <input type="checkbox"/> New Single Family (in all states except WA) <input type="checkbox"/> New Manufactured	<input type="checkbox"/> Electric Forced Air Furnace <input type="checkbox"/> Electric Zonal <sup>1</sup>
<input type="checkbox"/> Multi Indoor Head DHPs <input type="checkbox"/> Multiple Indoor Ducted Mini-Splits (not whole home centrally ducted) <input type="checkbox"/> Combination DHP/Ducted Mini-Split	<input type="checkbox"/> Existing Single Family <p><i>Note:</i> Multi-head DHPs, multi ducted mini-splits and combination installs in New &amp; Existing Manufactured Homes or New Single Family Homes (in all states except WA) may be eligible for single indoor head DHP or single ducted mini-split incentive (see above).</p>	<input type="checkbox"/> Electric Forced Air Furnace <input type="checkbox"/> Electric Zonal
<input type="checkbox"/> DHP Upgrade	<input type="checkbox"/> Existing Single Family <input type="checkbox"/> Existing Manufactured	<input type="checkbox"/> DHP

### Household Information

Customer Name		Customer Electric Utility	
Installation Address		City	State
		Zip	
Year Built:	Total Heated Area of the Home: Sq Ft	Customer Phone	
Mailing Address, if different:			

<sup>1</sup> Zonal heating includes electric, non-ducted: ceiling cable, wall, baseboard, plug-in and an electric boiler/water heater attached to a zoned hydronic floor heating system.

## Installation Information

AHRI Certified Reference #:		HSPF Rating:	Installation Date:
Outdoor Unit Manufacturer:		Outdoor Unit Model(s) #:	
Associated Indoor Units	Indoor Unit Model Number(s)	Associated Indoor Units	Indoor Unit Model Number(s)
Indoor Unit 1:		Indoor Unit 3 (if installed):	
Indoor Unit 2 (if installed):		Indoor Unit 4 (if installed):	
Total Installed Cost (before rebates): \$ _____		Additional repair cost (if low income): \$ _____	

**UTILITIES:** Please consider whether to include a Privacy Act Notice to your customers in this form.